

HOVERINGHAM PARISH COUNCIL**Minutes of the virtual meeting held on Tuesday 21st July 2020 at 7.00pm**

Present: Cllrs. H. Nall (HN), David Hall (DH), Dawn Hall (DawnH), R.Hill (RH) J.Rooney (JR) S. Sharpe (SS) & N.Collen (NC),

Also in attendance:

Cllr. R.Jackson, L. Holland Clerk

Noted the meeting was being recorded .

1. Apologies for acceptance and approval.

None

2. Declarations of interest

None

3. Minutes of the last meeting held 16th June 2020

Minutes of the meeting held 16th June 2020 were approved and signed .

4. Clerk's update

Cllr. David Hall to progress HovNews request for a new laptop – ongoing.

Other updates to be given under agenda item headings

5. Coronavirus

- Guidance is to meet virtually where possible & only meet face to face if impossible to undertake virtual meetings.
- Social distancing to be observed at all times & national government guidelines to be followed.

6. Reports from NCC Councillors & N & S D C Councillors. – Cllr. R.Jackson reported the following:

- More services were operational at both County & District Councils; however; both Councils are in deficit due to Coronavirus & loss of income & they are fighting for additional funding from the Government. Reserves have been depleted & savings will have to be made. Leisure facilities will be opening which will hopefully kickstart the funding streams once again.
- Meeting with Tarmac & other principal partner agencies held on 15th July 2020. Refer to Appendix 'A'. Cllr. Jackson is pressing for a final meeting with all parties to ensure everyone is aware of their responsibilities & everyone can express any concerns they may have.
- Pothole repairs being undertaken now other council services were opening up; but there may be a change of policy re filling in of potholes.

7. Questions from the Public. – none present.

8. Appointment of HR Committee including terms of reference, membership number etc.

Approved appointment of HR Committee.

- Terms of Reference to be formally approved at first meeting; in the meantime Committee to proceed with appointment of Clerk due to current Clerk's resignation.
- Membership to be Cllrs. N.Collen; H.Nall (temporary appointment) & J.Rooney

9. Financial Matters:

- 01 To approve payments **£396.45** as per Appendix 'B';
- 02 To note receipts - **£200 re memorial (will be reflected in July figures)**
- 03 Budget Monitoring – Clerk presented budget monitoring up to 3rd July 2020.
- 04 Bank Reconciliation – as at 3rd July 2020 presented. YTD income **£8,131.62**; YTD exp. **£3999.55**; BALANCE **£25,279.95 (bank statement 190)**
- 05 Banking arrangements & recommendations for future.
New bank account application with CAF & the forms with Cllr. H.Nall, - outstanding awaiting appointment of new Clerk.

Financial Matters above - Unanimously approved

10. Planning:

- 01 To consider planning applications received (if any)
Nothing to report
- 02 To note planning decisions by N & S D C (if any)
As per Appendix 'C'

11. To consider matters in relation to Chapel Field

- 01 To consider re-opening of play area including risk assessment & notices etc.
Cllr. HN to print posters noting responsibility for parents/carers to follow government guidelines re using hand sanitiser etc.
Cllr. JR to forward risk assessment.
- 02 Volunteers have PPE & it is used whenever play area is checked.

12. To consider all Village Hall matters including:

- COVID - VH cttee. had met and discussed the recommendations/guidelines for re-opening. Risk assessment in progress ie. limiting number of tables/chairs for hirers; gap between hirers to ensure cleaning can be undertaken. Hirers advised to clean.
- Fire door – requires replacing.

Approve Parish to support funding in principle subject to provision of 3 quotes as cost is in region of £2,400. Cllr. Dawn H. To follow up.

- Floor responsibility of VH re ongoing maintenance.
- VH want Parish to insure everything – Cllr.Dawn H. to investigate possibility of 1 insurance policy covering both Parish Council & Village Hall Cttee. as a stand alone body. A previous enquiry had resulted in a high insurance premium.

13. To consider Cemetery & Churchyard matters (if any).

- To consider repair options re headstone identified as unsafe. – Clerk confirmed outstanding query with Asset Section of N & S D C. Chairman confirmed 2 quotes requested – 1 being £480 + vat & 2nd one outstanding.
- N & S D C responsible for lime trees as they overhang highway.
- To consider repair to fence. - Original contractor to provide timber for fence repair & Chairman to arrange installation.
- To note receipt of payment re memorial. – noted £200 re memorial.
- Tree Management Plan Report – agreed should address risks identified; plus an annual maintenance schedule required.

14. To consider Highways issues –

- Resurfacing Gonalston Lane – possible resurfacing in 2021.
- Aftermath following tragic accident 2019 – awaiting further information re barrier petition.
“Grips”- once cleared properly by NCC they could be dug out twice a year which would be adequate.
- Weight limit signs still outstanding.

15. To note current position re field shelter on Lodgefield Lane

Enquiry from a resident had been followed up by Chairman contacting N & S D C. Planning permission had been obtained back in 2001 therefore there was no problem. At this moment in time due to passage of time it would be immune from requiring planning permission if it had not already been requested.

16. To consider reports of overnight fishing & inconsiderate parking

Bailiffs do visit the site 3 times per day; permit holders can stay overnight; however day ticket holders cannot stay overnight. No caravans/camper vans on grass verge. Query re number of bailiffs as a vacancy had recently been advertised.

17. To consider Community/Environment issues

- Increased visitor numbers – update on meeting held 2nd July (refer to appendix ‘D’)
- NCC Rights of Way Officer due to inspect footbridge on footpath (near to site of new dog bin on Main Street)

18. Correspondence for noting

- Inspector Sutton updates
- Various roadworks
- Nottingham Energy Partnership – Warm Homes Hub COVID19 support
- N & S D C – “Don’t be a Tosser” campaign
- Greater Nottingham Strategic Plan – consultation deadline 14th September.
- RCAN Membership £95+vat
- NALC revised Constitution subject to adopting at NALC AGM.

19. Date of next virtual meeting : 15th September 2020 subject to current situation re Coronavirus

20. Private & Confidential Matters if any. – staffing matters

SIGNED

Meeting ended 20.50

DATE.....

Minutes of the virtual meeting held on Tuesday 21st July 2020 at 7.00pm .

Continued.....

'APPENDIX A'

Notes of Site Meeting at Hoveringham Quarry

Purpose of Meeting – To review the aftercare arrangements for Hoveringham Quarry with a view to confirming the areas of the site which have successfully completed their 5 year aftercare obligations imposed through the planning permission.

Cllr. R.Jackson's notes

Site Meeting: Wednesday 15th July 2020

Attendance:

David Park – Tarmac

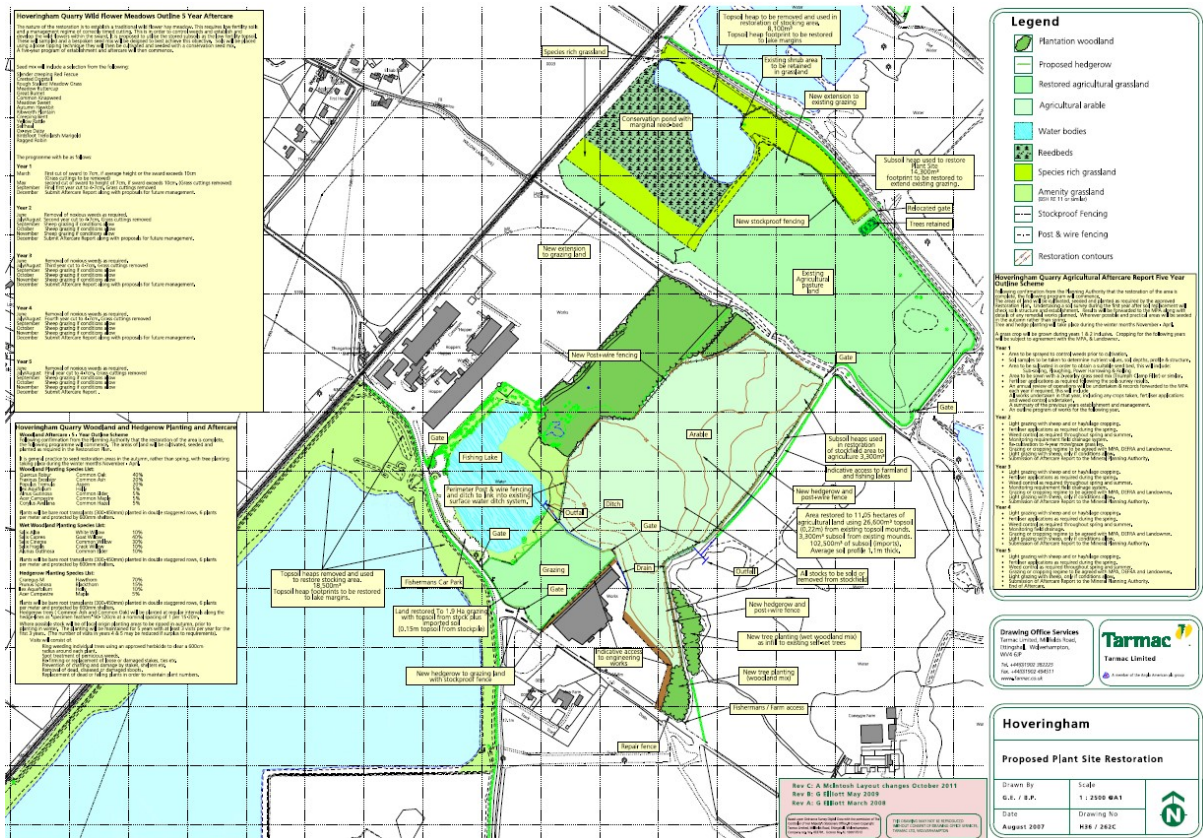
Jonathan Morgan Smith - Trinity

Tim Turner – NCC

Mike Hankin – NCC

It was confirmed by NCC Officers that the historical age of most of the Hoveringham Quarry estate meant that it had been restored and planted up well in excess of 5 years ago and therefore NCC are satisfied that these areas could be released from aftercare obligations if a request to confirm this was made. To make this request David Park was asked to submit a site plan to identify the areas of the site Tarmac want to formally agree as being out of aftercare, together with any supporting information that can be supplied to identify when the parcel of land was extracted, restored and entered aftercare and if possible any details of aftercare management that were carried out.

The main focus of the site meeting was in respect of the area most recently worked/restored by Tarmac comprising the former plant site and lagoon area, area of soil bunds and lake outfall pipe on the opposite side of Thurgaton Road coinciding with Planning Permission 3/11/01607/CMA. The restoration plan is shown below:



The following points and actions were noted during the site inspection.

- The agricultural fields which were provided following the restoration of the former plant site were being used for grazing/arable production and the new boundary hedgerows had successfully grown.
- The small lake next to Thurgaton Lane is sub-let to a fishing club.
- Restoration works within the north west corner of the site are not in compliance with the approved plan. The marginal reedbed had colonised with willow. Tarmac have cleared the species rich grassland and this is going to be managed by grazing for a five year period. Tarmac were requested to submit a non-material amendment planning application to regularise these changes supported by a 5 year aftercare management scheme. Because of these changes NCC is not currently in a position to release aftercare for this part of the site.



- The strip of grassland adjacent to the lake on the west of Thurgaton Lane had successfully established and there were no issues concerning weed control
- The outfall pipe was operating satisfactorily. Tarmac are still looking to progress the adoption of the outfall pipe with the IDB who have asked for a new vehicular access to be

provided from Thurgaton Lane and a footbridge provided over the watercourse to provide maintenance access.

- Having inspected the location of this proposed new access it would need planning permission, as would any gates installed over 1m high. Since the access would be constructed on a de-restricted rural road visibility splays of 2.5x215m in either direction will be required to serve this access, together with on-site turning facilities. This level of visibility is not achievable in this location due to the curve of the road and presence of boundary hedgerows. The limited space within the site makes it impossible to turn a vehicle. Due to these site constraints vehicles would be required to reverse out of the site with minimal visibility which would be dangerous in road safety terms and therefore I consider planning permission would be unlikely to be granted for a new access in this location. I suggested access from the existing field gate would probably be a preferred option.
- David Park agreed that confirmed that Tarmac would work with the landowner and the IDB to progress the adoption of the outfall structure by the end of October 2020. NCC were keen for Tarmac to do this, but stressed that the adoption of the outfall pipe is an issued separate to the agreement of the completion of aftercare and would not delay this decision being made.
- Any application to take this part of the site out of aftercare would need to be supported by dates to confirm when restoration was carried and a schedule of works undertaken through the aftercare period.
- Tarmac were reminded of their previous commitment to hold one last liaison meeting prior to aftercare obligations being formally discharged.

Cllr. R.Jackson

Minutes of the virtual meeting held on Tuesday 21st July 2020 at 7.00pm .

Continued.....

'APPENDIX B'

Payments Approved 21st July 2020

TO WHOM PAYABLE	DETAILS	CHEQUE NO.	£
Zoom	June subscription	on line	14.39
Zoom	July subscription	on line	14.39
Bramley Publications Ltd	Advert	on line	85.20
N & S D C	dog waste bin inv. I0135155	on line	218.00
N & S D C	Election costs (invoice awaited)	on line	64.47
TOTAL			396.45

Noting outgoing Clerk's salary to be paid in August awaiting notification of amount from Payroll Provider.

BANK REC. AS AT 3RD JULY 2020

bal b/fwd 31.03.20	21,147.88
income	8,131.62
payments	-3,999.55
	<u>25,279.95</u>

represented by BOI statement no. 190	25,279.95
-----------------------------------------	-----------

LESS unrepresented cheques:

	0.00
	<u>25,279.95</u>

Minutes of the virtual meeting held on Tuesday 21st July 2020 at 7.00pm .

Continued.....

'APPENDIX C'

PLANNING APPLICATIONS CONSIDERED

Nothing to report.

N & S D C Decisions

Planning Ref.	Address	Details	Decision
20/01125/TWCA	Lauderdale Boat Lane	Various tree works	No objection

Minutes of the virtual meeting held on Tuesday 21st July 2020 at 7.00pm .

Continued.....

'APPENDIX D'

Notes of virtual meeting 2ND July 2020 with:

1. Alan Batty – Newark & Sherwood District Council (NSDC) Environment Manager
2. Matt Finch NSDC -Director of Communities and Environment
3. Joanne Horton – Notts County Council Highways
4. Councillor Roger Jackson- NSDC and NCC Councillor
5. Helen Nall- Chairman Hoveringham PC
6. Dawn Hall – Councillor Hoveringham PC

Apologies were sent by Sergeant Christian Hurley

1. Hov PC concerns were set out:
 - a. Huge influx of visitors to Hoveringham lakes from the good weather in May and onwards
 - b. Notwithstanding inconvenience to villagers and the environmental concerns, there was a major concern over safety and the likelihood of an accident on the water or on the roads.
 - c. On Gonalston Lane in particular traffic has been blocked and an emergency vehicle would not make it through. Police are called out regularly because of parking and other incidents.
2. Water safety- trespass onto private land.
 - a. It is known that the lakes are dangerous to swim in- as is the Trent.
 - b. NSDC confirmed trespass is a civil matter so it is for landowners to deal with – rather than the police or the council. However, since there is public access to the footpaths (permissive and public paths and bridleways) so this is difficult to enforce.
 - c. The Police are able to deal with a breach of the peace or criminal damage. It was confirmed there had been damage to fencing and signs being taken down.
 - d. There are three landowners involved (Allwoods, Francklins and Trinity College) plus the Scouts and Tarmac. The scouts are a tenant of Trinity. Tarmac have not yet handed back the land to the respective landowners.
 - e. Councillor Jackson reported that he had spoken with Mike Hankin of NCC and said they are close to signing off with Tarmac (i.e. that Tarmac had fulfilled their obligations). This could happen as early as **w/c 6th July 2020**- this would then result in the land being handed back to the landowners. It was understood that Tarmac took the view that the trespass issues were not their responsibility.
 - f. PC confirmed they had been in touch with all landowners and the scouts. All were understandably frustrated and did not know what more they could do.
 - g. AB said in his opinion the landowners could only deal with trespass by clear signage of private land and water safety notices and publicise that. It seemed to him that there had been genuine efforts made to do this and (in the event of an accident) it should be clear to trespassers that their activities were at their own risk.
3. Parking
 - a. PC raised the issue of parking- particularly on Gonalston Lane. This had resulted in the road being blocked on a number of occasions and there is a clear risk of accidents or knock on effects e.g. if an emergency vehicle is delayed. Speeding through the village has also been reported. Whilst this was a new unprecedented situation we were now "on the map".
 - b. JH (NCC) said it would be difficult to agree to double yellow lines and in any event, this would need to go through a long legal process. There are numerous narrow

rural roads and the council do not usually impose parking restrictions. There were a number of issues to overcome:

- i. How enforceable would it be? We are a rural location and problems are likely to take place in the evening or at weekends.
 - ii. Our issues are related to a particular set of circumstances that may or may not continue at the same intensity. By the time anything was agreed we may not have the issue.
 - iii. Where would traffic be displaced to? NCC aware that people will dump cars, displacing the problem elsewhere.
 - iv. It was recognised that the police had powers where an obstruction was caused but also that this could be difficult to enforce in practice and relied upon the police being able to attend quickly.
- c. JH said there were additional temporary traffic order powers that were potentially available during the COVID outbreak (such as the one used to close roads where people cannot socially distance as they are too narrow). She could look into whether these powers could be used to create a temporary traffic restriction. However, our situation was not really what the powers were intended for and she was doubtful a temporary traffic restriction would be supported.
 - d. Councillor Jackson added that Gunthorpe had also suffered a huge influx of people during lockdown. Double yellow lines were in place and had not deterred people from parking on them. His concern was also that cars would instead park near the Thurgarton/ Scout hut end of the lake so the problem would simply be displaced. It was also recognised that many arrived by bike or on foot or were dropped off.
 - e. The option of bollarding the verge was discussed but dismissed as a safety hazard – in any event they were likely to be displaced by tractors that use the road. Equally the closing of the lay-by was not felt to be a practical option.
 - f. It was confirmed that the police had cones that could be put out. The PC could also put out its own cones but it was felt that these would be unlikely to be respected and likely to be lost very quickly whereas police cones were more likely to be respected. MF will ask the Police whether police coning would be possible and whether the PC could have a small stock of them and be authorised to put them out in advance.
4. It was agreed that JH would contact local schools to reiterate the dangers of swimming at Hoveringham lakes and in the river. The police have confirmed they will continue to monitor and assist where they can.
 5. NSDC were asked what the council policy was on lifebelts. AB said that they did not necessarily provide lifebelts in places where swimming was not allowed in case this encouraged the activity. However, if lifebelts had historically been put there, they took the view that these should be maintained and not removed because there would be an expectation that these would be available.
 6. NSDC confirmed they were happy to remain involved and to assist if they could.